

Stogies and Bogeys
The Robusto Room
Employment Application

GENERAL							
LAST		FIRST		MIDDLE INIT.		DATE	
STREET ADDRESS						HOME PHONE	
CITY		STATE		ZIP CODE		ALT PHONE	
ARE YOU LESS THAN 18 YEARS OF AGE? Y N				SOCIAL SECURITY #			
ARE YOU LEGALLY AUTHORIZED TO WORK IN THE UNITED STATES? Y N							
HAVE YOU EVER BEEN INVOLUNTARILY DISCHARGED OR FIRED? Y N							
IF YES, PLEASE EXPLAIN...							
HAVE YOU EVER BEEN CONVICTED OF A CRIME EXCLUDING MISDEMEANORS & SUMMARY OFFENSES, IN THE PAST 7 YEARS WHICH HAS NOT BEEN EXPUNGED OR ANNULLED OR SEALED BY THE COURT? Y N							
IF YES, HOW MANY?			WHAT WAS THE CONVICTION(S)?			DATE(S) OF CONVICTIONS	
SCHEDULE AVAILABILITY							
FULL TIME <input type="checkbox"/>		PART TIME <input type="checkbox"/>		ON CALL OR TEMPORARY <input type="checkbox"/>			
DATE AVAILABLE TO START				DID SOMEONE REFER YOU?			
MON	TUE	WED	THU	FRI	SAT	SUN	CAN YOU WORK OVERTIME? Y N
WILL YOU BE AVAILABLE TO WORK EXTRA SHIFTS IN CASE OF EMERGENCIES? Y N							
WILL YOU BE AVAILABLE TO WORK EXTRA SHIFTS THE 3 WEEKS BEFORE CHRISTMAS? Y N							
PROFESSIONAL REFERENCES							
NAME		PHONE		OCCUPATION/COMPANY		AFFILIATION	
NAME		PHONE		OCCUPATION/COMPANY		AFFILIATION	
NAME		PHONE		OCCUPATION/COMPANY		AFFILIATION	
EDUCATION							
HIGH SCHOOL	NAME	CITY	COURSE TAKEN		GPA	YEARS COMPLETED	
TRADE SCHOOL	NAME	CITY	COURSE TAKEN		GPA	YEARS COMPLETED	
COLLEGE	NAME	CITY	MAJOR & DEGREE		GPA	YEARS COMPLETED	
COLLEGE (OTHER)	NAME	CITY	MAJOR & DEGREE		GPA	YEARS COMPLETED	
GRADUATE	NAME	CITY	MAJOR & DEGREE		GPA	YEARS COMPLETED	
SKILLS							
SKILL LEVEL		EXCELLENT	GOOD	AVERAGE	POOR	LANGUAGES & LEVEL OF FLUENCY	
Stogies & Bogeys Applicants:							
GENERAL COMPUTER:		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	OTHER GENERAL SKILLS THAT APPLY	
POS SYSTEMS:		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
MICROSOFT EXCEL:		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
MICROSOFT OUTLOOK:		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
INTERNET:		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
The Robusto Room Applicants:							
BARTENDING:		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
SERVING:		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
POS SYSTEMS:		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
MANAGING:		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
TYPES OF MERCHANDISE YOU HAVE SOLD				OTHER BAR/RESTAURANT SKILLS			
1) _____		5) _____					
2) _____		6) _____					
3) _____		7) _____					
4) _____		8) _____					

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QUESTIONS

PLEASE BE AS DESCRIPTIVE AS POSSIBLE & WRITE CLEARLY

STOGIES & BOGEYS APPLICANTS:

HAVE YOU EVER VISITED OUR STORE BEFORE? PLEASE DESCRIBE YOUR EXPERIENCE.

WHAT DO YOU LIKE ABOUT CIGARS, AND WHAT DO YOU KNOW ABOUT CIGARS?

THE ROBUSTO ROOM APPLICANTS:

IF YOU COULD OPEN YOUR IDEAL BAR, WHAT WOULD IT BE LIKE? (CUSTOMERS, STYLE, MUSIC, ETC.)

ALL APPLICANTS:

PLEASE DESCRIBE A SPECIFIC SITUATION WHERE YOU HAVE PROVIDED EXCELLENT CUSTOMER SERVICE IN YOUR MOST RECENT POSITION. WHY WAS THIS EFFECTIVE?

WHY WOULD YOU LIKE TO WORK FOR US?

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BACKGROUND CHECK

WE RESERVE THE RIGHT TO PERFORM THE FOLLOWING BACKGROUND CHECKS PRIOR TO EMPLOYMENT.

- 1 **NATIONWIDE CRIMINAL BACKGROUND CHECK**
- 2 **EMPLOYMENT VERIFICATION**
- 3 **CREDENTIAL VERIFICATION**

AGREEMENT

I HEREBY AUTHORIZE STOGIES & BOGEYS TO THOROUGHLY INVESTIGATE MY BACKGROUND, REFERENCES, EMPLOYMENT RECORD AND OTHER MATTER RELATED TO MY SUITABILITY FOR EMPLOYMENT. I AUTHORIZE PERSONS, SCHOOLS, MY CURRENT EMPLOYER (IF APPLICABLE), AND PREVIOUS EMPLOYERS AND ORGANIZATIONS CONTACTED BY STOGIES & BOGEYS TO PROVIDE ANY RELEVANT INFORMATION REGARDING MY CURRENT AND/OR PREVIOUS EMPLOYMENT AND I RELEASE ALL PERSONS, SCHOOLS, EMPLOYERS OF ANY AND ALL CLAIMS FOR PROVIDING SUCH INFORMATION. I UNDERSTAND THAT MISREPRESENTATION OR OMISSION OF FACTS MAY RESULT IN REJECTION OF THIS APPLICATION, OR IF HIRED, DISMISSAL. I UNDERSTAND THAT I MAY BE REQUIRED TO SIGN A CONFIDENTIALITY AND/OR NON-COMPETE AGREEMENT, SHOULD I BECOME AN EMPLOYEE OF STOGIES & BOGEYS. I UNDERSTAND THAT NOTHING CONTAINED IN THIS APPLICATION, OR CONVEYED DURING ANY INTERVIEW WHICH MAY BE GRANTED, IS INTENDED TO CREATE AN EMPLOYMENT CONTRACT. I UNDERSTAND THAT FILLING THIS FORM OUT DOES NOT INDICATE THERE IS A POSITION OPEN AND DOES NOT OBLIGATE STOGIES & BOGEYS USA TO HIRE ME. I UNDERSTAND AND AGREE THAT MY EMPLOYMENT IS AT WILL, WHICH MEANS THAT IT IS FOR NO SPECIFIC PERIOD AND MAY BE TERMINATED BY STOGIES & BOGEYS AT ANY TIME WITHOUT PRIOR NOTICE FOR ANY REASON.

I HEREBY ACKNOWLEDGE THAT I HAVE READ THE ABOVE STATEMENT AND UNDERSTAND THE SAME.

DATE _____

SIGNATURE _____

WE ARE AN EQUAL OPPORTUNITY EMPLOYER COMMITTED TO HIRING A DIVERSE WORKFORCE.